



## Terms and Conditions of the Hokonui Hauora Fund

1. This section outlines the Terms and Conditions of the Fund that will apply to all community groups/organisations.
2. The community group/organisation will inform the Hokonui Locality sub-committee of any funding your group or organisation receives from any other sources for your activity or event.
3. The community group/organisation agrees to acknowledge the assistance of the Hokonui Locality in any publicity about the activity or event.
4. Branding collateral and guidelines will be supplied by Hokonui Locality if your application is successful. An example of this would be the Hokonui Locality logo. All material provided must be used in accordance with the guidelines.
5. The community group/organisation will not do or omit to do any act that brings the Hokonui Locality or its members' organisations into disrepute.
6. The community group/organisation will repay all or a portion of the funding paid by the Hokonui Locality (as agreed with Hokonui Locality) if the community group does not satisfactorily deliver the activity or event or is unable to deliver the activity or event due to reasons outside of its control.
7. Any funds are a one-off contribution to your community group/organisation. Hokonui Locality cannot guarantee that there will be any on-going funding for your activity or event. The community group/organisation should not expect or rely on continued funding.
8. Fund payments made to community groups/organisations who are GST registered will be inclusive of GST and community groups/organisations will be responsible to pay GST.
9. Fund payment will appear as being made from the Hokonui Runanga as our agent for payments.
10. The community group/organisation will not subcontract or assign the obligations of this Fund with any organisation other than the organisation(s) specified in this Fund application and no third party may enforce this Fund.
11. The community group/organisation will provide a report within one month of completion of the activity or event. This will include; evidence of how the funds were spent, an outline of what was done, statistics on attendance and the impact it had on attendees. You also might be asked if it was successful and what were your learnings if you were to run again.
12. The community group/organisation must maintain financial records of the Fund expenditure including the retention of receipts for auditing purposes.
13. The community group/organisation acknowledges that Hokonui Locality will publish the names of the community groups that have received funding, the purpose and amount of funding.
14. The community group/organisation acknowledges that Hokonui Locality will use its discretion to consider funding applications and to decide on which applications are successful or not, applying the objectives and principles set out in the "Hokonui Hauora Funding" document.
15. You agree that Hokonui Locality can use your activity or event data for the purposes of research, evaluation and promotion.